

PROCEDURE FOR HOST HOME INSPECTIONS

Host Home Inspections need to be done within 2 months of a client entering the program (and preferably before he/she achieves 2nd phase.) The procedure involves a senior staff member receiving a report each Monday and Friday from the staff doing the "homes rap". The report contains all the clients standing up for the first time between days 40 and 43 (and all clients going home for the first time before reaching these days). Once the senior staff member receives the report it is his/her responsibility to assign a staff member to do the Host Home Inspection within the week. The senior staff member then collects the assigned Host Home Inspections, reviews, and files them. The process is to be monitored by the Group Staff Supervisor.