

Growing Together, Inc.

To: All Parents Of GT Clients:

From: Dr. Denny Cecil-Van Den Heuvel

Date: July 1, 2006

Re: Saturday Morning Meetings and Calling in for Homes

Well, I know I've been away for a while but now we all must get back on track with our program requirements and expectations. First, it is mandatory for at least one parent of the client to be at the Saturday morning meeting. If you need to rotate parents, I will work with your family, however, if both parents can attend that would be preferred. You must get in touch with me if you have to adjust your schedules for Saturday morning and will miss any further meetings. I adjusted my work schedule to fit this new meeting time as well.

My Parent Meeting starts at 9:30am-10:30am and parent wrap with Anne, which is also mandatory, begins immediately afterwards and ends between 12:30pm-1pm. I will expect all of the clients' parent(s) to come next week, except those who are out of town and are coming monthly.

ALL FAMILIES WHO ARE TAKING KIDS MUST CALL IN DAILY. Parents are failing to call in daily and this creates a problem for our staff. If you continue to forget calling in, then we will go back to the old system of not setting schedules and you must call in and find out if you are taking kids for that day.

Also, if you have a special occasion and would like to ask for a night off, you must do this no less than one week in advance. Same day requests to not take kids cannot be coordinated easily and usually cannot be met.

If you have any questions concerning the above please call me at 531-3852.